



University of
South Australia

UniSA Sport Club Facility Access

Guidelines

Background

University of South Australia Sport (UniSA Sport) manages the University of South Australia sporting facilities at the following campuses;

City East	Gymnasium
City West	Gymnasium, 25m indoor pool, group fitness room, 2 court stadium & rock climbing wall (from May 2018)
Magill	Gymnasium, group fitness room, 25m outdoor pool, 1 court stadium
Mawson Lakes	Gymnasium, 3 squash courts, group fitness room, 2 court stadium

UniSA Sport provides access to these facilities to affiliated clubs, whilst also managing the use of Facilities by other University and external stakeholders.

All other facilities on the University of South Australia campuses are managed by the Facilities Management Unit on the respective campus. Access to all facilities is provided to affiliated and endorsed sporting clubs.

Allocation of Facilities

1. UniSA Sport/UniSA facilities can be provided for the purposes of agreed activities for instruction/ training for affiliated/endorsed clubs.
2. UniSA facilities (ovals) can be provided for the purposes of agreed training and competition in community competitions for competitive affiliated/endorsed clubs.
3. Facilities provided will be primary facilities required directly for participation in training/competition (i.e. an oval for soccer; basketball court for basketball; squash courts for squash, flat-floor space for martial arts).
4. Tutorial rooms and meeting rooms are also available for club committee meetings. Being a University, priority for all UniSA facilities is given to Schools Teaching requirements.
5. UniSA Sport affiliated clubs have priority access to facilities at UniSA second only to teaching requirements.

UniSA Sport affiliated clubs can access UniSA facilities free of charge. This only applies to regular bookings as reflected in the club's hire agreement. Any additional usage outside of what is detailed in the hire agreement may incur a fee. Any additional usage that may incur a fee is to be negotiated with UniSA Sport.

NB: Access to UniSA Sport gymnasiums and pools are not available to clubs free of charge, but a group discount can be arranged. Please contact UniSA Sport for group fees.

6. Endorsed clubs are provided with priority access to UniSA facility hire behind teaching requirements and affiliated UniSA Sport clubs; or priority access to UniSA facility hire in line with affiliated clubs if the club agrees to non-students paying the annual UniSA Sport membership fee.

Endorsed clubs who agree to non-students paying the annual UniSA Sport membership fee will be provided with discounted UniSA facility hire (UniSA Cost recovery where required).

7. On campus storage may be provided for clubs where practical and depending on available space and club activity.
8. Each year in August, affiliated UniSA Sport clubs are required to complete a Request for UniSA Facility Form for the following year through UniSA Sport. In November club facility bookings are communicated to clubs. To confirm the ongoing club booking a Facility Hire Agreement Form must be completed for those clubs using UniSA Sport managed facilities. Amendments can be requested at any time, preferably with 48 hours' notice, but are subject to availability. Any changes to booking must be communicated to UniSA Sport by completing a FM112 form which can be found on the UniSA Sport website.
9. Endorsed Clubs are able to book directly with the Facility Management Unit.
10. Any club facility booking no longer required must be communicated to UniSA Sport, a hire fee may occur if insufficient notice is not provided as set out in the Facility Hire Agreement.
11. UniSA and UniSA Sport reserves the right to cancel any facility booking and/or alter storage access arrangements, and will endeavour to provide a minimum of one week's notice in such situations.